

**Town of North Hudson
Organizational Meeting
Thursday, January 18, 2024
6 pm**

Present were Supervisor Chris Clark, Councilman Larry Koller, Councilman John King, Councilman Brian DeZalia, Councilman Duntley and Town Clerk Martha (Candy) King.

Guests present:

Bruce Caza, Stephanie DeZalia, Cassandra D'Agostino, Art Lowe, Tracee Parent and Jake Parent

Call to Order-

Supervisor Clark called the meeting to order at 6pm and led in the pledge to the Flag. Supervisor Clark welcomed all to the 2024 Organizational meeting.

He stated he has some projects, ideas, repairs, and hopes for the future.

He added that everyone needs to get along and work for the good of our Town.

Resolution # 1 of 2024

These appointments listed to be effective January 2, 2024 for a term to end December 31, 2024.

2024 Appointments

Chair of Board of Assessors- Michael Marsden

Registrar - Martha King

Deputy Registrar - Cassandra D'Agostino

Highway Clerk- Eric Caza

Deputy Highway Superintendent- Emmett Thompson

Deputy Town Supervisor-Bruce Caza

Deputy Town Clerk - Cassandra D'Agostino

Town Auditor - Martha King

Health Officer - Martha King

Records Management Officer - Martha King

Records Access Officer - Martha King

Budget Officer – Supervisor Clark

Assistant Budget Officer- Bruce Caza

Zoning/Building Codes - Jon Senecal

Dog Control Officer – Chandler Thompson

Safety Coordinator – Joan Staunches

Youth Commission- Joan Staunches

Court Clerk- Donna Moses

Moved- Councilman King Second- Councilman Koller

L. Koller- Aye B. DeZalia- Aye J. King –Aye K. Duntley-Aye C. Clark-Aye

Resolution # 2 of 2024

Official Depository - Glens Falls National Bank

Investment Depository - Glens Falls National Bank, NYCLASS and such institutions or depositories as the Supervisor and Board may deem to be beneficial.

Official Newspaper - Sun Community News

Moved- Councilman DeZalia Second- Councilman Koller

L. Koller- Aye B. DeZalia- Aye J. King –Aye K. Duntley-Aye C. Clark-Aye

Committees

Supervisor Clark stated that he would not be appointing Board members to any specific committees that all Board members will be on all committees.

Resolution # 3 of 2024

Salaries:

Supervisor \$29,000.00
Deputy Supervisor \$ 812.00
Clerk to Supervisor \$ 20.86 per hr.
Budget Officer \$ 3,000.00
Assistant Budget Officer \$500.00
Town Clerk/TC \$ 19,650.00
Deputy Town Clerk \$ 1,000.00
Registrar \$ 400.00
Deputy Registrar \$ 100.00
(4) Councilmen @ \$5320 each \$ 21,280.00
Justice \$ 24,360.00
Court Clerk \$18.50 per hr.
Superintendent of Highways. \$ 48,286.00
Deputy Supt. of Highways \$ 650.00
Highway Clerk \$ 1,560.00
Dog Control Officer \$ 1,545.00
Chairman of Assessors \$ 9,963.00
(2) Assessors @ 6172.00 \$ 12,344.00
Zoning & Bldg. Codes Office \$ 25.00 per hr.
Health Officer \$ 500.00
Safety Coordinator \$ 650.00
Cleaning custodian \$ 15.00 per hr.
Town Transfer Attendant \$ 15.71 per hr.
Temp. Transfer Attendant \$ 15.71 per hr.
Moved- Councilman King Second- Councilman Duntley
L. Koller- Aye B. DeZalia- Aye J. King –Aye K. Duntley-Aye C. Clark-Aye

Resolution #4 of 2024

Probationary Period Rate of Pay for the Highway Department

Six (6) months of probation until full pay HEO-\$21.30 per hour, Laborers -\$19.06.
Regular pay for forty (40) hours per week and after 40 hours goes to time and a half as outlined in the current Employee Handbook.

Moved- Councilman DeZalia Second- Councilman King

L. Koller- Aye B. DeZalia- Aye J. King –Aye K. Duntley-Aye C. Clark-Aye

Resolution # 5 of 2024

Justice Courts

Court to maintain hours as they have been, Monday through Thursday, 7am to 3pm
Monday through Thursday to be posted at the Court House & on the Town Website.
Court is to be held the first and third Tuesday of each month at 10am.

Moved Councilman DeZalia Second: Councilman Koller

L. Koller- Aye B. DeZalia- Aye J. King –Aye K. Duntley-Aye C. Clark-Aye

Resolution #6 of 2024

Policies

All of which shall remain the same: Code of Ethics, Open Meetings Law, Procurement Policy, and Investment Policy

Moved: Supervisor Clark second Councilman Koller

L. Koller- Aye B. DeZalia- Aye J. King -Aye K. Duntley-Aye C. Clark-Aye

Resolution # 7 of 2024

Meetings

Regular Town Board Meetings are to be held on the third Thursday of the month at 6pm at the North Hudson Town Hall.

The schedule of monthly meetings is to be published in our official Newspaper, on the website and signboard.

The Supervisor may call special meetings at any time by giving the Board and Town Clerk at least 2 days' notice in writing.

Moved: Councilman DeZalia second: Councilman Koller

L. Koller- Aye B. DeZalia- Aye J. King -Aye K. Duntley-Aye C. Clark-Aye

Resolution # 8 of 2024

Highway Superintendent purchases and repairs

The Highway Superintendent is authorized to spend for repairs & required purchases of tools, supplies & equipment the amount of \$2,000.00 (two thousand dollars) without prior approval, but must follow Town Procurement policy.

Moved Councilman Koller second: Councilman Duntley

L. Koller- Aye B. DeZalia- Aye J. King -Aye K. Duntley-Aye C. Clark-Aye

Resolution # 9 of 2024

Authorization to sign checks

Authorize the Town Supervisor, his deputy, to sign checks in the name of the Town. The Clerk to the Supervisor be authorized to get information with regard to any and all accounts at the bank.(balances, maturity dates and deposit dates)

Moved: Councilman Duntley second: Councilman King

L. Koller- Aye B. DeZalia- Aye J. King -Aye K. Duntley-Aye C. Clark-Aye

Resolution # 10 of 2024

Mileage

The IRS has set mileage in 2024 to \$.67 per mile.

Compensation is for miles from the Town Hall for the use of vehicles for Town duties, attending school, conventions.

All expenses are to be turned in within 60 days.

Moved: Councilman Koller second: Councilman DeZalia

L. Koller- Aye B. DeZalia- Aye J. King -Aye K. Duntley-Aye C. Clark-Aye

Resolution # 11 of 2024

Acknowledgement of the Books

The Town Board requires all official books concerning the collection and disbursement of monies be presented to the Board for review and the Annual Accounting of the Books to be held no later than January 20th of the following calendar year. These are the books of the Judges, Town Clerk, Tax Collector and the Supervisor.

Moved: Councilman DeZalia second: Councilman King

L. Koller- Aye B. DeZalia- Aye J. King -Aye K. Duntley-Aye C. Clark-Aye

Resolution # 12 of 2024

Filing

The Town Board requires all Town Officers to place copies of up to date certificates in the Town Clerk's office.

Moved: Councilman King second: Councilman Duntley

L. Koller- Aye B. DeZalia- Aye J. King -Aye K. Duntley-Aye C. Clark-Aye

Resolution # 13 of 2024

Renting Equipment

It is hereby Resolved that the Superintendent of Highways be authorized to rent town equipment to other municipalities at the standard rate of machine rental.

Moved: Councilman Koller second: Councilman King

L. Koller- Aye B. DeZalia- Aye J. King -Aye K. Duntley-Aye C. Clark-Aye

Resolution # 14 of 2024

Inventory

The Town Clerk shall distribute to all Department Heads inventory sheets each year with Budget Requests, and each Department Head should have the inventory completed and filed with the Town Clerk by November 1.

Moved: Councilman DeZalia second: Councilman Duntley

L. Koller- Aye B. DeZalia- Aye J. King -Aye K. Duntley-Aye C. Clark-Aye

Resolution # 15 of 2024

Contracts

Town Board of North Hudson hereby authorizes and directs the Supervisor to execute all contracts for 2024 for various departments of the Town of North Hudson for which funds have been appropriated in the 2024 North Hudson Budget, including but not limited to;

Fire Protection -Town Board authorizes and directs Town Supervisor to contract with the North Hudson Volunteer Fire Company for eighty-seven thousand five hundred dollars (\$87,500) for the purpose of fire protection and for Fifteen thousand dollars (\$15,000) for the Fire Department Awards program.

Ambulance- Authorize the Town Supervisor to contract with the Schroon Lake Ambulance Squad for the purposes of for Ambulance Services for Sixty five thousand dollars.(\$65,000.00)

Moved: Councilman DeZalia second: Councilman Koller

L. Koller- Aye B. DeZalia- Aye J. King -Aye K. Duntley-Aye C. Clark-Aye

Resolution #16 of 2024

Post-Audit payments

The Town Board gives permission to pay all regular monthly bills to include but not limited to phone, electric, health insurance and postage when the bills come in and before they are due; all of which be produced for audit at the next Town Board meeting.

Moved: Councilman Duntley second: Councilman DeZalia

L. Koller- Aye B. DeZalia- Aye J. King -Aye K. Duntley-Aye C. Clark-Aye

Resolution # 17 of 2024

Annual Meetings and Meal Money

Officials must have prior Town Board approval to attend the Association of Towns Meeting or any other conferences.

Prior approval from the Board for upfront money and reimbursement for meals, mileage or other expense while attending conferences and training is required

Moved: Councilman Koller second: Councilman King

L. Koller- Aye B. DeZalia- Aye J. King –Aye K. Duntley-Aye C. Clark-Aye

Resolution # 18 of 2024

Annual Report

The Town Supervisor shall submit to the Town Clerk and to the State Comptroller a copy of the Annual Report of 2023 within sixty (60) days after the close of the year.

Moved: Councilman Koller second: Councilman King

L. Koller- Aye B. DeZalia- Aye J. King –Aye K. Duntley-Aye C. Clark-Aye

Resolution # 19 of 2024

Councilman King moved a Resolution of Condolences to the family of Sarah (Sally) Vinskus.

Unanimous second

Adjournment

Supervisor Clark moved to adjourn the Organizational Meeting at 6:19pm.

Second: Councilman DuntleyDeZalia

L. Koller- Aye B. DeZalia- Aye J. King –Aye K. Duntley-Aye C. Clark-Aye

Respectfully submitted
Martha M. King
Town Clerk