

**Town of North Hudson
Regular Town Board Meeting
Thursday
September 21, 2023
6 p.m.**

Present were Supervisor Stephanie DeZalia, Councilwoman Maureen Marsden, Councilman Larry Koller, Town Clerk Martha (Candy) King. Councilman Brian DeZalia - excused. Councilman Caza - absent
Guests: Anna Reynolds, Tracee Parent, Jake Parent, Amy Garcia, John King, Adam Venner. Cassandra D'Agostino joined the meeting at 6:50pm.

1- Call to Order

2. Salute to the Flag

Supervisor DeZalia called the meeting to order at 6:00 pm and led in the Pledge to the Flag.

3- Accept the minutes

Motion to accept the minutes of the August 12, 2023 Special Town Board Meeting by Supervisor DeZalia Second: Councilwoman Marsden

Councilman Caza-Absent

Councilman Koller – Y

Supervisor DeZalia-Y

Councilwoman Marsden-Y

Councilman DeZalia- Excused

All in Favor So moved

-Motion to accept the amended minutes of August 24, 2023 by Supervisor DeZalia Second by Councilwoman Marsden.

Councilman Caza-Absent

Councilman Koller – Y

Supervisor DeZalia-Y

Councilwoman Marsden-Y

Councilman DeZalia- Excused

All in Favor So moved

4.-Supervisor's Financial Report

As of August 31, 2023

Glens Falls National Bank

Checking Accounts

Town of North Hudson Checking	0.10%	\$ 175,398.97
General Fund	\$ 96,997.99	
ARPA	\$ 42,885.42	
Fire District	\$ 35,515.56	
Highway Fund Checking	0.10%	\$ 472,988.66
Total All Funds		\$ 648,387.63

NYCLASS

General Fund	4.92%	\$ 506,295.95
Highway Fund	4.92%	\$ 506,295.95
	<u>Total All Funds</u>	<u>\$ 1,012,591.90</u>
	<u>Total from all Accounts</u>	<u>\$ 1,660,979.53</u>

a.- General and Highway abstract approval-

** Moved to the end of the meeting.

b.-Audit of Judges Financial Report

Judges report will be placed on the October agenda as neither committee member is present.

5.-Old Business

-A.-Share Shed-

No update available.

Placed on hold due to Councilman Caza's absence. *

-B.-Hometown Length of Service Awards-

-No update available from Councilman Caza.

Supervisor DeZalia and Supervisors Clerk Cassandra D'Agostiono met with Kevin from Hometown on September 15th and went over the Length of Service Awards Program. Supervisor DeZalia to date has not received the points awarded from the Fire Department for the year 2022. The Town is required to post them for 30 days before sending it to Hometown. This has delayed Hometown from billing the Town for fiscal year 2023 and causes their annual report to us to have numbers that are a year behind. They could only report up to January 1, 2022 instead of January 1, 2023 as it should be. In January 2023 at the Regular Board Meeting it was stated it was done and for several subsequent months. The last entitled member took it as payments and not a lump sum which is much healthier for program as it leaves those dollars in the FD account earning interest. This will be discussed more at the Budget workshops.

-Supervisor DeZalia will set up a meeting with both the NHVFD President and chief on above matters.

C.- Main Street Revitalization Grant Program

Anna Reynolds addressed the Board and guests about the Grant Program. Packets were provided to the Board and available guests. It was noted the digital sign came from some of these funds. There was some discussion on specific uses. Anna explained the process and went through the timeline for the Main Street Revitalization Grant Program. The deadline is November 20, 2023. The minimum grant would be for \$25,000 and the maximum for \$ 50,000. Supervisor has some residents in mind to ask to be on this committee. Getting the word out to the residents is vital to the success of this program. No questions were brought forth from the Board or guests. Anna excused herself from the meeting at 6:30 pm.

D.- National Fitness Campaign

Supervisor DeZalia gave an update on the Fitness Campaign. There may be some interested parties to partner on this. Councilman Koller will provide some names to obtain the required concrete bids. She added that there are 7 MVP Grant Fitness Centers in the Capital Region, one being in the Knickerbocker Park in Troy.

Discussion on clearing and opening up the lot this fall.

Brief discussion on the possibility of still being able to have a dog park.

E-. Hometown Hero Banner Program.

The committee member is absent so no update is available.

Several residents have contacted the Supervisor with questions and concerns on this program. Brief discussion took place.

6.-New Business

A.- Department Reports-

1.- Highway- The 2012 International has gone out to bid is currently being advertised. It is able to be viewed at the Town Hall on September 28th from 7am to 2 pm. Bids must be received at the Clerk's office by October 11th and will be opened at the Special Budget Workshop on October 12th.

-Milling and paving will begin Wednesday September 27th on Pepper Hollow, Wonderview and Duntley roads. If it can be completed, invoiced and paid before the end of October so it can be submitted to the State for CHIPS reimbursement. If not reimbursement will have to wait until Spring 2024.

-Cassandra has given the Highway Department the specs needed for the enclosure for E-Waste. Emmett is working on this.

-The HEO position is being advertised. A few applications have been received.

- Supervisor DeZalia received copies of the quote for parts and labor that Adam Venner received from Bearcom a to install a used XTL2500 Radio from Essex County Emergency Services for new truck. The radio is free without warranty. Copies were given to.

Brief discussion took place.

Resolution # 57 of 2023

Resolution to purchase and contract with Bearcom for the purpose of programing and installing one used XTL2500 radio system into our new 2024 Tandem for an amount not to exceed \$1,420.00.

Moved by Supervisor DeZalia Second: Councilwoman Marsden

Roll Call:

Councilman Koller – Y

Supervisor DeZalia-Y

Councilwoman Marsden-Y

Councilman DeZalia- Excused

Councilman Caza-Absent

-Mr. Venner added that the Fire Department has a radio not being used to give to the Town to the install in the 2014 truck. This was from the Chiefs car.

- Motion to amend Resolution

-Supervisor DeZalia motioned to amend Resolution # 57 of 2023 to \$2,070.70 to include installation in the 2014 truck.

Second by Councilwoman

Councilman Koller – Y

Supervisor DeZalia-Y

Councilwoman Marsden-Y

Councilman DeZalia- Excused

Councilman Caza-Absent

Resolution # 58 of 2023

Resolution to purchase and contract with Bearcom for the purpose of programing and installing two used XTL2500 radio systems into our new 2024 Tandem and 2014 Tandem for an amount not to exceed \$2,070.00.

Moved by Councilwoman Marsden Second: Supervisor DeZalia

Roll Call:

Councilman Koller – Y

Supervisor DeZalia- Y

Councilwoman Marsden-Y

Councilman DeZalia- Excused

Councilman Caza- Absent

2.- Transfer Station

Work has begun on the transfer station shed. Tony returned to work. Chandler Thompson has been placed on the payroll as temporary/seasonal employee.

3.-Town Clerk

The inventory slips starting 2024 will be handed out to the department heads at budget time next year. This could be useful while doing budgets and the inventory easier to complete.

4.-Court-

The Town received the first payment from the deferral program. Two participated in June and four in July which equated to \$750.00 revenue to the Town and \$750.00 to the County.

5.-Supervisor

Budget request were distributed in early August and were due September 1st. There are 3 outstanding budget requests.

If they were not received by October 20th per *Town Law*§ 5-6 the budget officer prepares estimates for those units.

a.-. Discussion took place on the Tentative Budget Process Schedule

Resolution #59 of 2023

Resolved to set date for presentation of the tentative budget by the Town Clerk to the Board for Wednesday October 4, 2023 at 4 pm at the Town Hall.

Moved by Supervisor DeZalia Second: Councilwoman Marsden

Roll Call:

Councilman Koller – Y

Supervisor DeZalia-Y

Councilwoman Marsden-Y

Councilman DeZalia- Excused

Councilman Caza-Absent

Resolution #60 of 2023

Resolved to set the following dates aside for the budget workshops, AS NEEDED October 11th, 12th, 18th, 19th to be held at the Town Hall at 4:00 pm.

Whereas, these workshops can be adjourned and resumed on the next scheduled date.

Moved- Councilwoman Marsden Second Councilman Koller

Roll Call:

Councilman Koller – Y

Supervisor DeZalia-Y

Councilwoman Marsden-Y
Councilman DeZalia- Excused
Councilman Caza-Absent

Resolution # 61 of 2023

Resolved to set the Public Hearing for the Preliminary Budget to be held on Wednesday November 8th at 6 pm at the Town Hall.

Moved- Councilwoman Marsden Second Councilman Koller

Roll Call:

Councilman Koller – Y
Supervisor DeZalia-Y
Councilwoman Marsden-Y
Councilman DeZalia- Excused
Councilman Caza-Absent

Resolution # 62 of 2023

Resolved to set the Public Hearing for the local Law #1 of 2023 entitled A Local Law to Override the Tax Levy Limit established in municipal law § 3-c to be held on November 8th 5:30 pm at the Town Hall.

Moved- Councilwoman Marsden Second Councilman Koller

Roll Call:

Councilman Koller – Y
Supervisor DeZalia-Y
Councilwoman Marsden-Y
Councilman DeZalia- Excused
Councilman Caza-Absent

B.- County Reports

1.-Notice of Sale of County Property Update-

Supervisor DeZalia gave an update on the bid was received by the Board. It has not yet been accepted as they are awaiting an appraisal of the property. She added that they are not required to get an appraisal or have any specific public hearings as this was foreclosure property. Supervisor DeZalia noted this property has been off the tax rolls for 10 years and it would be nice to put it back. The bidder was originally working with a December deadline but some items have been moved to October 5th and early November. The next round will be due in the spring. The developer is now looking at the Spring 2024 deadline as the sale has not been completed and other needed items before the October and November deadlines the State is now requiring. The Supervisor will hold a special public informational meeting on this in the near future.

C.- Annual Meeting and Training Schedules-

-Newly Elected Official Schools- to be held in Albany January 10th-12th 2024 and in Rochester January 17th – 19th 2024.

All newly elected officials are encouraged to attend. Registration information TBA.

-AOT Annual Meeting and Training School -to be held in NYC at the Marriot Marquis 18th to the 21st February 2024. Please sign up as soon as you know if you plan to attend as it would be at a discounted rate.

7.-Privilege of the Floor-

Brief discussion from the floor on the Hometown Heroes Banner process and requirements such as providing a DD214.

****4.- b.-General and Highway Abstract approval**

Councilman Koller moved to approve the abstracts for the General and Highway fund.

Second by Councilwoman Marsden

Roll Call:

Councilman Koller – Y

Supervisor DeZalia-Y

Councilwoman Marsden-Y

Councilman DeZalia- Excused

Councilman Caza-Absent

8.-Adjournment

Meeting was adjourned at 7:20 pm on a motion by Supervisor DeZalia, second by Councilman Koller

All in Favor Ayes-3, Noes-0

Respectfully submitted,

Martha M. King
Town Clerk