

**Town of North Hudson
Regular Town Board Meeting
Thursday
August 24, 2023
6 p.m.**

Present were Supervisor Stephanie DeZalia, Councilwoman Maureen Marsden, Councilman Brian DeZalia, Council, Councilman Larry Koller, Town Clerk Martha (Candy) King. Councilman Caza will be late.
Guests: Tracee Parent, Jake Parent, Cassandra D’Agostino Amy Garcia Justice Duntley, and Highway Superintendent Ken Foster.

1- Call to Order

Supervisor DeZalia called the meeting to order at 6:00 pm and led in the Pledge to the Flag. Supervisor DeZalia stated that Councilman Caza would be late.

2- Accept the minutes

-Motion to accept the minutes of the July 19, 2023 Town Board Meeting as amended by Supervisor DeZalia Second: Councilwoman Marsden
All in Favor Ayes-4 Opposed-0 – Councilman Caza excused
So moved

3-Supervisor’s Financial Report

As of July 31, 2023

Glens Falls National Bank

Checking Accounts

Town of North Hudson Checking	0.10%	\$ 177,800.55
General Fund	\$ 99,399.57	
ARPA	\$ 42,885.42	
Fire District	\$ 35,515.56	
Highway Fund Checking	0.10%	\$ 532,751.97
	<u>Total All Funds</u>	<u>\$ 710,552.52</u>

NYCLASS

General Fund	4.92%	\$ 504,075.27
Highway Fund	4.92%	\$ 504,075.27
	<u>Total All Funds</u>	<u>\$ 1,008,150.54</u>
	<u>Total from all Accounts</u>	<u>\$ 1,718,703.06</u>

*Supervisor DeZalia noted that a few items on the agenda will need to wait until Councilman Caza arrives.

Judges Financial Report

- Councilman DeZalia motioned to approve the June Judges Financial report with a second by Councilwoman Marsden.
All in favor. Ayes- 4 - Noes-0- Councilman Caza excused.

5.-Old Business

*A-Share Shed-

*B-Hometown Length of Service Awards-

C.- AFLAC – Brief discussion on some employees opting for additional coverage.

D.- National Fitness Campaign-

Supervisor DeZalia and Cassandra D'Agostino together have submitted the application they have worked on and are pleased to announce that the Campaign has awarded North Hudson \$40,000 towards the cost of the project. Some ARPA Funds and Community Enhancement Funds can be allocated as well. Supervisor DeZalia has a meeting on Friday 8/25/23 that may possibly lead to another sizeable grant that could be obligated to this project and it would be less to come out of the general fund. She noted that this National Fitness Campaign Outdoor Facility will be the first of its kind in the Adirondacks and is doable for the Town.

Supervisor DeZalia called for a special Town Board Meeting for the purpose of discussing the Town of North Hudson participation in the National Fitness Campaign Outdoor Fitness Facility and for its acceptance of grant funds and timeline.

This Special meeting will be held at the Town Hall on September 12, 2023 at 5 p.m.

6.-New Business

Contents of Board packets were briefly discussed. Including Supervisor's financial report, Vendor payments report, Expenditures report, monthly Judges report, Monthly Town Clerks Report, the Towns monthly bank reconciliation's and informational sheets that will be discussed.

A. Departmental Reports:

1.-Highway Dept.-

The new truck was on display at the Essex County Fair.

Superintendent Foster stated the Town take delivery of it next week.

He reported the 2012 International is having some issues and is currently at Charlebois. Brief discussion on this repair took place and if this is under warranty. Cassandra will pull receipts from the last 2 years and then Ken will find out to see if needed repairs are still under warranty.

Superintendent Foster received estimates for milling and paving of Pepper Hollow Rd., Duntley Rd. and the end of Wonder View Rd. Total being \$138,843.30. If we do the hauling it would be \$17,750.00 less. This is to be done this year.

Supervisor DeZalia explained that because it was not submitted and done by August 8 it can't be applied to CHIPS until next year.

Resolution # 49 of 2023

Resolution to contract with Pekham Road Work for the amount of \$138,843.30 to mill and blacktop the remaining part Duntley Road, Pepper Hollow Rd., and Wonder View Road with funds to come out of Highway Department General repairs.

Moved by Councilman Koller Second Councilman DeZalia

Roll Call-

Councilman Caza-excused

Councilman Koller -Aye

Supervisor DeZalia-Aye

Councilwoman Marsden-Aye

Councilman DeZalia-Aye

The specs were given to the Highway Department for the enclosure for E-waste (batteries, electronics). Emmett is starting work on this.

Brief discussion on the County program and contract being used for its employees to be able to get CDL or license upgrades paid by the County. The Town has an employee who

has interest in taking the course to obtain his Class A license. Jim Dougan is sending Supervisor DeZalia the information and contract on this.

*Councilman Caza joined the meeting at 6:32 pm.

2.-Transfer Station

-Tony is temporarily out of work, the need for a temporary fill in was put out. Chandler Thompson has applied and stepped right in to help with the Towns immediate need. The Supervisor and Town Board wished Tony the best as he recovers and hope to see him back soon.

-The new platform has been built. The Highway Department received an estimate from North Woods Concrete for a 24'x24' pad to be placed under the platform for the bins to sit on in the amount of \$ 11,705.00, it was noted that the estimate is good for 15 days. Per procurement policy other estimates would be needed. Discussion took place and it was tabled.

Discussion on updates and improvements to the transfer Station shed.

Resolution #50 of 2023

Resolution to expend up to \$2,000 of transfer station contractual fund monies on upgrades to the interior of the Transfer Station facility.

Moved be Supervisor DeZalia second by Councilwoman Marsden

Roll Call-

Councilman Caza-Aye

Councilman Koller –Aye

Supervisor DeZalia-Aye

Councilwoman Marsden-Aye

Councilman DeZalia-Aye

3.-Town Clerk

ROA was received by the Clerk from Councilman DeZalia, copy of it was given to the Board Members.

Resolution #51 of 2023

Resolution accepting and approving the standard work day and reporting resolution for Elected Official Brian DeZalia with a standard work day of 6 hours and a record of activities calculating to .73 to be posted for the required 30 days and then sent to the New York State Local Retirement System

Moved by Supervisor DeZalia Second Councilwoman Marsden

Roll Call

Councilman Caza-Aye

Councilman Koller –Aye

Supervisor DeZalia-Aye

Councilwoman Marsden-Aye

Councilman DeZalia-abstain

4.-Court-

5.-Supervisor-

Budget requests have been distributed to all department heads, they are to be returned before September 1st to Supervisor DeZalia. Work has started on the 2024 Budget.

Supervisor returned to a few previously listed agenda items.

***Share Shed-**

Councilman Caza stated the shed is ready to move and he will move the shed to the transfer Station as soon as possible.

* **Hometown Length of Service Award Program**- Discussion regarding paperwork not being received to date Councilman Caza said he will deliver this to Supervisor DeZalia.

* **Hometown Hero Banner Program** - Discussion on recent letter signed by Tim Herrick, Brian Caza and Janice Herrick was received by numerous town residents regarding the Hometown Heroes banners. Councilman Caza was unaware of the letter and he will discuss letter with that committee and report back to the Board in September.

Resolution # 52 of 2023

Resolution to make the following amendments of budgeted funds and make the appropriate transfers as follows:

A1110.4 (court contractual) \$108.93 to come from A1110.2 (court equipment)
DA599(assign fund balance) \$175,000 to go to DA5110.4 (Highway general repairs) set aside for truck purchase in 2022.

Moved by Supervisor DeZalia second by Councilwoman Marsden.

Brief discussion on new truck.

Roll Call

Councilman Caza-Aye

Councilman Koller –Aye

Supervisor DeZalia-Aye

Councilwoman Marsden-Aye

Councilman DeZalia-Aye

Supervisor DeZalia explained that this will bring General Repairs to \$336459.63.

Truck purchase will be paid out of DA5110.4 Highway General Repair \$187,310,

DA5130.2 Mach Equipment \$78,000 and DA9785.6 vehicle lease \$30,000.

That will leave \$149,149.63 for paving leaving about \$510,000 in Highway. It was also noted that the average spending from this account September to December is \$100,000.

This is about the same as last year, some of this balance will be applied to next year's levy if needed.

B.- County Reports-

1.-Fair and Fairgrounds

The County is moving forward on some work on the Fair Grounds, funding to come from ARPA funds and grants.

2.- Contract Negotiations-

Contract negotiations have been completed. Supervisor DeZalia indicated it was a difficult negotiation but it is a good package and fair to everyone.

3.-Exemption Second Notice-

Dave from Real Property informed the Board of Supervisors they are required to do a second mailing of the notification of exemptions. The towns have the option of doing their own letter or having a County wide letter. Dave was asked to explain on the document exactly what the guidelines are in order to avoid the Assessors from receiving numerous calls regarding this as occurred last year. Supervisor DeZalia will speak to Mike about how he wishes to proceed.

4.-Notice of Sale of County Property

The County is going out to bid for Workforce Affordable Housing. Lengthy discussion took place on this. It was noted that this lot has been off of the tax rolls for 10 years. No action is needed by the Town at this time. If needed a special meeting can be held after

September 11th if any bids come in and the appropriate County officials would be invited to attend.

C.-Annual Ad in Summer Guides

Discussion on annual ad, due by September 15th with funds to come out of Community enhancement fund and publicity fund.

Resolution #53 of 2023

Resolve to contract with JMF Publishing for the placement of our annual quarter page ad in the Fishing, Hiking, Paddling, Hiking and Upstate Summer guides for the amount of \$1,923.00

Moved by Councilwoman Marsden Second by Councilman DeZalia

Roll Call

Councilman Caza-Aye

Councilman Koller –Aye

Supervisor DeZalia-Aye

Councilwoman Marsden-Aye

Councilman DeZalia-Aye

7.-Priviledge of the Floor

Discussions on placing beach closed on the digital sign and placing a sign on beach gate when it is closed. Also on enlarging beach gate.

Discussion on the county property washout on Frontier Town Rd next to the brewery.

ECDPW and DOT are aware and now trees are falling in it. DOT indicated a new a culvert is needed. The job has been contracted out.

Discussion on providing a cell phone numbers of Highway Superintendent and Deputy's cell numbers to Essex County Emergency Services dispatch.

Executive Session-

Supervisor DeZalia moved to go into executive session at 8:00pm to discuss personnel, creation Civil Service position. Second Councilwoman Marsden.

Councilman Caza-Aye

Councilman Koller –Aye

Supervisor DeZalia-Aye

Councilwoman Marsden-Aye

Councilman DeZalia-Aye

Justice Duntley was invited to join the executive session.

-Motion to come out of executive session at 8:25 pm by Councilman Koller

Second by Councilman DeZalia

Councilman Caza-Aye

Councilman Koller –Aye

Supervisor DeZalia-Aye

Councilwoman Marsden-Aye

Councilman DeZalia-Aye

Action taken: The Board discussed the newly created position officially titled Clerk to the Justice with department head, Justice Duntley. The County has officially created Clerk to the Justice position, currently a noncompetitive position. The current clerk is to be provisionally appointed to this title. If a test comes up the Board will deal with it at that time.

Resolution #54 of 2023

Resolution is hereby accepted to approve the newly created Clerk to the Justice title in the noncompetitive class as an official position for appointment in the Town of North Hudson at the current budgeted salary.

Moved by Councilman Caza Second by Councilwoman Marsden.

Roll Call

Councilman Caza-Aye

Councilman Koller –Aye

Supervisor DeZalia-Aye

Councilwoman Marsden-Aye

Councilman DeZalia-Aye

The Clerk to the Justice will be notified and start this position on her next scheduled work day.

-Motion to go into Executive session to discuss a personnel issue and possible litigation by Councilman Caza at 8:30pm second by Councilwoman Marsden. Superintendent Foster was invited to join the Board.

All in favor

Councilman Caza-Aye

Councilman Koller –Aye

Supervisor DeZalia-Aye

Councilwoman Marsden-Aye

Councilman DeZalia-Aye

-Motion to come out of executive session at 9:30 pm by Councilwoman Marsden second Councilman DeZalia

All in Favor

Councilman Caza-Aye

Councilman Koller –Aye

Supervisor DeZalia-Aye

Councilwoman Marsden-Aye

Councilman DeZalia-Aye

Discussion took place about possible litigation. Supervisor DeZalia will be contacting the Town Attorney.

General and Highway Fund –

Moved by Supervisor DeZalia second by Councilwoman Marsden

Roll call:

Councilman Caza-Aye

Councilman Koller –Aye

Supervisor DeZalia-Aye

Councilwoman Marsden-Aye

Councilman DeZalia-Aye

Meeting Adjourned at 9:35 pm

Respectfully Submitted

Martha M King

Town Clerk

