

2021 Resolutions
Town Board
Town of North Hudson

Resolution # 1 of 2021

2021 Appointments

	Joseph Provoncha.....	Historian
	Michael Marsden.....	Chairman of Board of Assessors
<i>Alt. Jan</i>	Sarah Potter.....	Dog Control Officer
	Martha King.....	Registrar
	Jean McKee.....	Deputy Registrar
	Kenneth Foster.....	Deputy Highway Superintendent
	Marshall Gero	Deputy Town Supervisor
	Jean McKee.....	Deputy Town Clerk
	Martha King	Town Auditor
	Stephanie DeZalia.....	Budget Officer
	Martha King.....	Records Management Officer
	Martha King	Records Access Officer
	Jon Senecal.....	Zoning/Building Codes
	Martha King.....	Health Officer
	Cassandra D’Agostino.....	Safety Coordinator

Resolution so moved by Robert Dobie, Seconded by Marshall Gero
 Roll Call: Caza-Aye, Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye

Resolution # 2 of 2021

Resolve that the town supervisor appoints committees with the following duties and responsibilities. All members of the town board are members of 3 committees:

	Chairman	Vice Chairman
Highway	Brian Caza,	Robert Dobie
Personnel****	Robert Dobie	Maureen Marsden
Public Services***	Brian Caza	Marshall Gero
Justice/Courts	Marshall Gero	Robert Dobie
Finance & Administration *	Maureen Marsden	Brian Caza
Human Services**	Maureen Marsden	Marshall Gero

*Town Clerk, Town Board, Tax Collector, Supervisor, elections, zoning, planning, budget officer

**Youth, senior citizens, health, Social Services, ambulance contract, community beautification.

***Veterans, insurance, street lighting, beach, park, cemeteries, buildings, transfer station, animals, economic development, assessors, fire protection contract, and publicity.

****Policies and Contracts

Resolution so moved by Brian Caza and Seconded by Maureen Marsden
Roll call: Caza-Aye, Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye

Resolution # 3 of 2021

Official Designations:

Official Depository ... Glens Falls National Bank

Investment Depository ... Glens Falls National Bank, CLASS and such institutions or depositories as the Supervisor may deem to be beneficial and with prior approval of the Board.

Official Newspaper ... Sun Community News

Resolution moved by Robert Dobie and Seconded by Maureen Marsden
Roll Call: Caza-Aye, Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye

Resolution # 4 of 2021

Establishment of Salaries:

Supervisor	\$25,000
Deputy Supervisor	\$ 765
Town Clerk/TC	\$16,500
Registrar.....	\$ 306
Deputy Town Clerk	\$ 510
(4) Councilmen @5,098 each.....	\$ 20,392
Justice.....	\$23,409
Budget Officer.....	\$ 1,530
(2) Assessors @ 5,930.....	\$ 11,860
Chairman of Board of Assessors	\$ 9,572
Superintendent of Highways.	\$46,410
Deputy Supt. of Highways	\$ 612
Animal Control Officer	\$ 887
Zoning & Bldg. Codes Officer.....	\$ 25.00 per hr.
Health Officer.....	\$ 310
Safety Coordinator.....	\$ 612

Be it further resolved that paychecks will be issued every two (2) weeks beginning January 15, 2021.

Marshall Gero Moved Resolution #4 and was seconded by Brian Caza
Roll Call: Caza-Aye, Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye

Resolution #5 of 2020

The establishment of pay scale, benefits and fringe benefits for Highway Department employees.

Resolved that those classified as Heavy Equipment Operators shall be paid Sixteen dollars (\$16.00) per hour for forty (40) hours per week and after one (1) year of continuous service the pay rate will be nineteen dollars and fifteen cents (\$19.15) per hour for forty (40) hours and those classified as Laborers shall be paid fourteen dollars and eighty-three cents (\$14.83) per hour for forty (40) hours and be it further resolved that overtime pay for the time over forty (40) hours be at time and a half, and

Be it further resolved that paid holidays are as follows: New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Election Day, Veterans' Day, Thanksgiving Day, Christmas Day, and one floating holiday and

Be it further resolved that vacations be given as such: after completion of one year – one week; after three years – two weeks; after ten years – three weeks and after fifteen years – four weeks will be given, accumulated up to two weeks, and

Be it further resolved that sick time for full time Highway Department employees will be seven (7) days per year at the rate of eight (8) hours per day, accumulative to forty (40) days maximum, and two personal days per year (not accumulative) and

Be it further resolved the Highway Department employees shall be paid every two weeks, and

Be it further resolved that the payroll shall be based on those days worked or entitled to (sick, vacation, etc.) from Monday to Sunday encompassing two (2) weeks and the Superintendent of Highways will have the time sheets to the office of the Supervisor by 8 a.m. on Tuesday with the checks being issued by 11 a.m. on Thursday, and

Be it further resolved that the Town of North Hudson will provide up to two (2) pairs of OSHA-approved, steel-toed foot wear for each full time employee and the Superintendent of Highways and one (1) pair of OSHA-approved, steel-toed foot wear for part-time and/or seasonal employees per year at a cost of no more than One Hundred Dollars (\$100) per pair. OSHA-approved footwear shall be worn on the job at all times,

Be it further resolved that Highway employees will receive three (3) hours minimum call-in pay which occurs between November 1 through March 1, for the purposes of snow and ice removal, and

Be it further resolved that the Clerk of the Board is hereby authorized and directed to send a certified copy of this resolution to the Superintendent of Highways.

Moved by Robert Dobie, Seconded by Marshall Gero

Roll Call: Caza-Aye, Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye

Resolution # 6 of 2021

Establishment of salaries of other town employees:

Clerk to the Supervisor \$ 17.27 per hour

Cleaning custodian \$ 12.50 per hour

Landfill attendant \$ 14.00 per hour
Substitute attendant\$ 12.50 per hour
Secretary to the Planning Bd, Zoning Bd of
Appeals and BAR \$ 12.50 per hour
Court Clerk \$ 14.00 per hour
So Moved by Brian Caza and Seconded by Robert Dobie
Roll: Caza-Aye, Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye

Resolution # 7 of 2021

Resolved that the Town Board authorizes the Court Clerk to maintain consistent posted working hours, Monday through Friday, up to 30 hours.
Resolution was moved by Maureen Marsden and Seconded by Marshall Gero
All in favor Ayes-5, No-0

Resolution # 8 of 2021

Resolved for the adoption of Current Policies, all of which have remained unchanged to this date.

Adoption of Policies

Code of Ethics

Open Meetings Law Policy

Clean Air Policy

Procurement Policy

Investment Policy

Resolution moved by Robert Dobie and Seconded by Maureen Marsden
Roll Call: Caza-Aye, Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye

Resolution # 9 of 2021

Town Board Meetings

Resolved that the Regular Town Board meetings will, through the year 2021, be held on the **third Tuesday** of the month at **6:00 p.m.**

Meetings will be held in the North Hudson Town Hall.

The dates are as follows:

January 19, 2021

February 16, 2021

March 16, 2021

April 20, 2021

May 18, 2021

June 15, 2021

July 20, 2021

August 17, 2021

September 21, 2021

October 19, 2021

November 16, 2021

December 21, 2021

Be it further resolved that all Regular Town Board meetings and public hearings will be published prior to the meeting in the Official Newspaper, on the town website and/or sign board. Special meetings may be called by the Supervisor at any time by giving at least a two-day notice in writing to other members of the Board and the Town Clerk and, Be it further resolved that any town official publishing a legal notice shall keep on file for one (1) year the notice from the paper.

Moved by Marshall Gero and Seconded by Brian Caza
Roll Call: Caza-Aye, Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye

Resolution # 10 of 2021

Acknowledgement of the Books

Resolved that the town board will require that all official books concerning the collection and disbursement of monies be presented to the board for review and the Annual Accounting of the Books to be held no later than January 20th of the following calendar year. These are the books of the Judges, Town Clerk, Tax Collector and the Supervisor.

Resolution moved by Brian Caza and Seconded by Maureen Marsden
Roll Call: Caza-Aye, Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye

Resolution # 11 of 2021

Authorizing the Highway Superintendent to purchase tools, equipment and repair orders.

Resolved that the Highway Superintendent be authorized to expend amounts up to One Thousand Dollars (\$1000) to purchase tools, equipment, supplies and amounts up to One Thousand Dollars (\$1000) for repair orders without the prior approval of the Town Board, but must follow the Town Procurement Policy.

Moved by Robert Dobie and Seconded by Maureen Marsden
Roll Call: Caza-Aye, Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye

Resolution # 12 of 2021

Authorization to sign checks

Resolved that the town supervisor, or her deputy, be authorized to sign checks in the name of the Town, and

Be it further resolved that the Clerk to the Supervisor has the authorization to get information in regard to any and all accounts at the bank for the purpose of doing his/her job, such as balances, maturity dates and making deposits.

Moved by Brian Caza and Seconded Maureen Marsden
Roll call: Caza-Aye, Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye

Resolution # 13 of 2021

Marriage Officer Appointment

Resolved to appoint Joseph Provoncha, Essex County Clerk, to be Marriage Officer for 2021.

Appointment was moved by Robert Dobie and Seconded by Maureen Marsden
All in Favor 5-Ayes, No-Noes

Resolution # 14 of 2021

Mileage

Resolved that the Town Board does hereby set the standard mileage rate at the amount set by the Internal Revenue Service for 2021, for the use of their vehicles while performing official duties, attending schools, convention and actual expenses. All mileage is measured from the Town Hall and must be submitted within sixty (60) days of the travel. (rate being .56 for 2021)

Moved by Marshall Gero and Seconded by Maureen Marsden
Roll Call: Caza-Aye, Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye

Resolution # 15 of 2021

Renting Equipment

Resolved that the Superintendent of Highways be authorized to rent town equipment to other municipalities at the standard rates.

Moved by Maureen Marsden, Seconded by Robert Dobie,
Roll Call: Caza-Aye, Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye

Resolution # 16 of 2021

Filing

Resolved that the Town Board order all town officers to place copies of up-to-date certificates and copies of all minutes of official committees of the Board on file in the Town Clerk's office.

Marshall Gero so moved the Resolution and was seconded by Brian Caza
All in favor-5, Opposed-0

Resolution # 17 of 2021

Inventory

Resolved that the town clerk shall distribute to all Department Heads inventory sheets each year by November 1, and

Further resolved that each Department Head will have the inventory completed by the Organization Meeting and copies shall be distributed to the town board thirty (30) days thereafter.

Motion by Maureen Marsden and Seconded Robert Dobie

In Favor-5 Ayes

Opposed-0 Noes

Resolution # 18 of 2021

Contracts

Fire Protection – Authorize the Town Supervisor to contract with the North Hudson Volunteer Fire Company in the amount of eighty-four thousand dollars (\$84,000) for the purpose of fire protection and in the amount of Ten thousand dollars (\$10,000) for the Fire Department Awards program.

Ambulance-Authorize the Town Supervisor to contract with the Schroon Lake Ambulance Squad for the purposes of Ambulance Services in the amount of eighty-three thousand eight hundred twenty-three dollars and forty-nine cents (\$83,823.49) and Life Flight in the amount of One Thousand dollars (\$1,000).

Moved by Maureen Marsden and Seconded by Marshall Gero

Roll Call: Caza-Aye, Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye

Resolution #19 of 2021

Post-Audit payments authorized

Resolved that the Town Board gives permission to pay telephone, electric, health insurance and postage when the bills come in and that the bills be produced for auditing at the next town board meeting.

Moved by Maureen Marsden and Seconded by Brian Caza

Roll Call: Caza-Aye, Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye

Resolution # 20 of 2021

Youth State Aid

Resolve that the Town Board authorizes the expenditure of at least one thousand dollars (\$1,000) for the Youth Program.

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Moved by Brian Caza, Seconded by Marshall Gero:
Roll Call: Caza-Aye, Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye

Resolution # 21 of 2021

Association of Towns Meeting and Meal Money

Resolve that officials must have prior approval to attend the Association of Towns Meeting and authorization for upfront money for meals to any town officer going to an approved conference or training session.

Resolution moved by Maureen Marsden and was Seconded by Robert Dobie
Roll call: Caza-Aye, Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye

Resolution # 22 of 2021

Annual Report

Resolved that the Supervisor shall submit to the Town Clerk and to the State Comptroller a copy of the Annual Report of 2020 within sixty (60) days after the close of the year.

Moved by Robert Dobie and Seconded by Maureen Marsden
Roll: Caza-Aye, Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye

Resolution # 23 of 2021

Resolution appointing Supervisor DeZalia to attend the Annual Business Session of the Association of Towns and be designated as Voting Delegate, and to cast the vote for the Town of North Hudson, pursuant to sec 6 of Article III of the Constitution and Bylaws of said Association and if for some reason Supervisor DeZalia cannot be present to cast said vote, in her absence, said vote will be cast by Town Clerk, Martha King, set as and designated as Alternate.

Moved by Maureen Marsden and Seconded by Robert Dobie
Roll Call: Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye Excused: Mr. Caza

Resolution #24 of 2021

Resolution authorizing the Town Supervisor to contract with Essex County for the removal of snow and ice from the 21.64 miles of County roads within the Town of North Hudson at a rate of \$5,435.19 per mile for a sum of \$117,617.51 to be paid in 3 installments of \$39,205.84 on March 1st, \$39,205.84 on June 1st, and \$39,205.83 on

Sept 1st. The contract will be in place for the 2021 calendar year unless it is determined to be terminated with written notice.

So moved by Maureen Marsden Seconded by Robert Dobie
Roll Call: Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye Excused: Mr. Caza

Resolution #25 of 2021

Resolution authorizing the acceptance and inclusion of the Adirondack Mountain Reserve properties to the 2021 Town of North Hudson Assessment Roll
Be it resolved, that the Town Board hereby authorizes the acceptance of the following properties to the Town of North Hudson 2021 assessment roll;

Treetops/Mesnard Tax Map 83.-1-1.100/4

Marcy Trail/Neilson Tax Map 83.-1-1.100/5

Mosshouses/Notman Tax Map 83.-1-1.100/6

And be it further resolved, that the Town Board authorizes the office of the Assessor to establish a suitable assessment of said properties.

So moved by Robert Dobie Seconded by Maureen Marsden
Roll Call: Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye Excused: Mr. Caza

Resolution #26 of 2021

Resolution amending **Resolution #73 of 2020** authorizing budget amendment for various department to now read

A5010.4 Highway Sup. Contractual \$1000 to go to A5010.1A Highway Super

A5132.4 Highway Garage \$715.50 to go to A5010.1A Highway Super

A5132.4 Highway Garage \$23.08 to go to A5010.1B Highway Deputy

In place of

A5010.4 Highway Contractual \$1715.50 to go to A5010.1A

A5010.4 Highway contractual \$23.08 to go to A5010.1B

Moved: Maureen Marsden Second: Robert Dobie
Roll: Roll: Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye Excused: Mr. Caza

Resolution #27 of 2021

Resolution authorizing budget amendment for the Refuse and Garbage Department.
Be it resolved that the Town Board hereby amends the 2020 North Hudson Budget as follows:

A8160.4 Contractual Expense \$4.87 to go to A8160.1 Personal Services

Moved: Marshall Gero Seconded: Maureen Marsden

Roll Call: Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye Excused: Mr. Caza

Resolution #28 of 2021

The following resolution was offered by Supervisor DeZalia; who moved its adoption.

RESOLUTION OF APPRECIATION TO SENATOR ELIZABETH O'C. LITTLE UPON HER RETIREMENT FROM PUBLIC SERVICE AS STATE OF NEW YORK SENATOR FOR THE 45TH SENATE DISTRICT

Upon the recommendation of the Town Board, and the same appearing proper and necessary.

WHEREAS, effective government depends upon those individuals who dedicate their time and talent to public service; and

WHEREAS, Senator Elizabeth O'C. Little has exhibited the rare characteristics of leadership, commitment to the public good, humility, hard work and pragmatism throughout her long career as a public servant; and

WHEREAS, Senator Elizabeth O'C. Little began her career as a member of the Warren County Board of Supervisors and the Supervisor of the Town of Queensbury in 1986; then as the New York State Assemblywoman for Assembly District 109 from 1995 through 2002; and for 9 terms, as the New York State Senator for the 45th Senate District which comprises Clinton, Essex, Franklin, Warren and parts of St. Lawrence and Washington Counties; and

WHEREAS, throughout her tenure, Senator Elizabeth O'C. Little has contributed greatly to the betterment of all of her constituencies, including the Town of North Hudson

and all of its residents, through her years of tireless and selfless public service; and

WHEREAS, throughout her political career, Senator Elizabeth O'C. Little has served with honor and distinction, and with purpose, always adhering to her personal convictions even when politically unpopular and never shirking from making tough decisions; and

WHEREAS, during her tenure, Senator Little adroitly operated as a savvy and skilled politician while, at the same time, was grounded in reality recognizing the delicate balance that politics plays in the lives of the people she represented; and

WHEREAS, Elizabeth O'C. Little selflessly devoted herself to improving state, county and town government efficiency and in promoting the best interests of her constituency, including the people of North Hudson; and

WHEREAS, Elizabeth O'C. Little was a true friend and public servant to the people of North Hudson, never failing to advance and provide for town interests whether they be local, statewide or on a national level; and

WHEREAS, the members of the Town of North Hudson Board wish to extend their appreciation to Senator Elizabeth O'C. Little for her contributions and accomplishments while in office, her hard work and dedication to the Town of North Hudson, as well as her friendship.

NOW, THEREFORE, BE IT RESOLVED that the North Hudson Town Board, its Clerk of the Board, hereby extend their deepest appreciation to Elizabeth O'C. Little for long, outstanding, dedicated and exemplary service to the people of North Hudson during her many years of public service; and

BE IT FURTHER RESOLVED, that the members of this Board, Clerk of this Board, send their best wishes to Elizabeth O'C. Little and wish her good luck in her future endeavors.

This resolution was unanimously seconded and adopted.

Resolution #29 of 2021

RESOLUTION OF CONGRATULATIONS TO JOSEPH A. PROVONCHA LONGEST SERVING COUNTY CLERK IN NEW YORK STATE

The following resolution was offered by Supervisor Stephanie DeZalia, who moved its adoption.

Upon a motion to consider from the floor, and the same appearing proper and necessary.

WHEREAS, as of January 1, 2021, Joseph A. Provoncha became the most senior County Clerk in the State of New York, having served as the longest of all County Clerks currently in office; and

WHEREAS, Joe first took office as Essex County Clerk on January 1, 1992, and was elected to his 8th term in 2019; and

WHEREAS, Joe has held a variety of titles in addition to County Clerk and Agent for the DMV Commissioner, including Records Management Officer, Commissioner of Jurors, and Commissioner of Youth Services and was awarded the Liberty Bell Award by the Essex County Bar Association in 1997 and 2014; and

WHEREAS, Joe has also received numerous New York State awards including, the NYS Archives and the Archives Partnership Trust - William H. Kelley Annual Archives Award for excellence in local government archival program development in 2018; and

WHEREAS, as a member of the New York State Association of County Clerks (NYSACC) Joe served as the Association President in 2000; is the current Recording Secretary having served since 2006; was named Clerk of the Year in 1996; and was awarded the Lifetime Achievement Award in 2001; and

WHEREAS, Joseph A. Provoncha has tirelessly, conscientiously and with the highest degree of professionalism, represented Essex County as its County Clerk and has provided invaluable knowledge, instruction and representation to the citizens of Essex County for the last 29 years; and

WHEREAS, Joe serves as the Town of North Hudson's Historian and Marriage Officer; and

WHEREAS, Joseph A. Provoncha is a true friend and public servant to the people of Essex County and its townships, always going the extra mile for his constituents and those in need; and

WHEREAS, Joe, in addition to his duties as County Clerk, has also devoted himself to Improving county government efficiency and continues to advance and provide for county interests whenever he can, be they local or statewide.

BE IT RESOLVED that the North Hudson Town Board, its Clerk of the Board, hereby extend their Congratulations and appreciation to Joseph A. Provoncha for his outstanding, dedicated and exemplary public service and recognizes him on becoming the most senior County Clerk in New York State currently in office and wish him continued success as our Essex County Clerk.

This resolution was unanimously seconded and adopted.

Resolution #30 of 2021

Resolved that the Town of North Hudson do hereby appoint Cassandra D'Agostino as Youth Commission Chairperson and Jan Talarico as her alternate for the 2021 calendar year for the purposes of planning youth events and attending the Essex County Youth Bureau meetings.

Moved by Maureen Marsden and Seconded by Robert Dobie

Roll Call: Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye Excused: Mr. Caza

Resolution #31 of 2021

Resolved the approval and acceptance of the Annual Review of the Townof North Hudson Justice Court records for the calendar year 2020.

Be it resolved that this resolution is brought before the Town Board by the Court Committee, and be it resolved that the Annual review of said records has been completed, and they are hereby, accepted and approved.

Moved by Maureen Marsden and seconded by Robert Dobie

Roll Call: Gero-Aye, DeZalia-Aye, Dobie-Aye, Marsden-Aye Excused: Mr. Caza