

North Hudson Town Board Resolutions 2020

Resolution #1- 2020

Resolved to amend Resolution #90-2019.

To add another \$300 to A1220.4 Supervisors contractual from A1220.2 Supervisors Equipment.

Total transferred was \$ 1069.57, should be a total of \$1397.57.

Motion to accept made by Maureen Marsden seconded Marshall Gero.

Roll call vote Ayes 4 Noes 0

Resolution #2-2020

Resolved to accept the audited books of Supervisors Office, Town Court, Town Clerk, and Tax Collector for the year 2019.

Motion to accept by Marshall Gero seconded by Maureen Marsden.

Roll Call Vote: Ayes 4 Noes 0

Resolution #3 – 2020

Resolution appointing the following to said positions

Joseph Provoncha..... Historian

Michael Marsden..... Chairman of Board of Assessors

Sarah Potter..... Dog Control Officer

Martha King.....Registrar

Jean McKeeDeputy Registrar

Kenneth FosterDeputy Highway Superintendent

Marshall Gero.....Deputy Town Supervisor

Jean McKee..... Deputy Town Clerk

Martha KingTown Auditor

Stephanie DeZalia.....Budget Officer

Martha King..... Records Management Officer

Martha King..... Records Access Officer

Jon Sencal..... Zoning/Building Codes

Martha King..... Health Officer

Cassandra D'Agostino..... Safety Officer

So moved by Maureen Marsden seconded by Marshall Gero.

Adopted upon roll call vote. Ayes -5 Noes 0

Resolution #4 - 2020

Resolve that the town supervisor appoints committees with the following duties and responsibilities. All members of the town board are members of committee:

Highway.....Gero; Chairman, Caza, Vice Chairman
Personal.....Dobie; Chairman, Caza Vice Chairman
Public Services*Gero; Chairman, Marsden, Vice chairman
 *Veterans, insurance, street lighting, beach,
 park, cemeteries, buildings, transfer station, animals
 economic development, assessors,
 fire protection contract, and publicity
Justice/Courts..... Marsden; Chairman, Dobie; Vice Chairman
Finance & Administration* ...Dobie; Chairman; Gero, Vice Chairman
*Town Clerk, Town Board, Tax Collector, Supervisor, elections, zoning, planning, Budget Officer
Human Services* Marsden, Chairman; Caza, Vice Chairman
 *Youth, senior citizen, health, Social Services, ambulance contract, community
beautification
So moved by Maureen Marsden seconded by Stephanie DeZalia .
Adopted upon roll call vote: Ayes -5 Noes 0

Resolution #5 - 2020

Resolved to accept the following Official Designations:

Official Depository..... Glens Falls National Bank
Investment Depository...Glens Falls National Bank, NYCLASS institutions or as the Supervisor may deem
to be beneficial and with prior approval of Town Board.
Official Newspaper...Sun Community News
So moved by Marshall Gero and seconded by Brian Caza
Adopted upon roll call vote: Ayes-5 Noes-5

Resolution #6 - 2020

Establishment of Salaries:

Supervisor..... \$ 23,500.00
Deputy Supervisor.....\$750.00
Town Clerk/Tax Collector\$15,000.00
Registrar..... \$300.00
Deputy Town Clerk..... \$500.00
(4) Councilmen@\$4,998 each.....\$19,992.00
Justice.....\$22,950.00
Budget Officer.....\$1,500.00
(2) Assessors@ \$5,814.....\$11,628.00
Chairman of Board of Assessors...\$9,384.00
Superintendent of Highways.....\$45,500.00
Deputy Supt. Of Highways.....\$600.00

Animal Control Officer..... \$870.00
Zoning & Bldg. Codes Officer..... \$19.23 per hr.
Health Officer \$310.00
Safety Coordinator..... \$600.00

Be it further resolved that paychecks will be issued every two (2) weeks beginning January 3, 2020.

So moved by Robert Dobie, seconded by Brian Caza.

Adopted upon a roll call vote: Ayes -5 Noes 0

Resolution #7 - 2020

The establishment of pay scale, benefits and fringe benefits for Highway Department employees.

Resolved that those classified as Heavy Equipment Operators shall be paid Fifteen dollars (\$15.00) per hour for forty (40) hours per week and after one (1) year of continuous service the pay rate will be eighteen dollars and eighty-seven cents (\$18.87) per hour for forty (40) hours and those classified as Laborers shall be paid fourteen dollars and .25 cents (\$14.25) per forty hours and be it further resolved that overtime pay for the time over forty (40) hours be at time and a half, and

Be it further resolved that paid holidays are as follows:

New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Columbus day, Election day, Veterans Day, Thanksgiving Day, Thanksgiving day, Christmas Day and one floating holiday and

Be it further resolved that vacations be given as such:

After completion of one year-one week; after three years -2weeks; after ten years – three weeks and four weeks will be given, accumulated up to two weeks, and

Be it further resolved that sick time for full time Highway Department employees will be seven (7) days per year at the rate of eight (8) hours per day, accumulative to forty (40) days maximum, and two personal days per year (not accumulative) and

Be it resolved the Highway Department employees shall be paid every two weeks, and

Be it resolved that the payroll shall be based on those days worked or entitled to sick, vacation, etc.) from Monday to Sunday encompassing two (2) weeks and entitled to (sick, vacation, etc.) from Monday to Sunday encompassing two (2) weeks and the Superintendent of Highways will have the time sheets to the office of the Supervisor by 8 a.m. on Tuesday with the checks being issued by 11 a.m. Thursday, and

Be it further resolved that the Town of North Hudson will provide up to two (2) pairs of OSHA-approved, steel toed foot wear for each full time employee and the Superintendent of Highways and one (1) pair OSHA-approved footwear for part time and/or seasonal employees per year at a cost of no more than One Hundred Dollars (\$100) per pair. OSHA- approved footwear shall be worn on the job at all times,

Be it further resolved that Highway employees will receive three (3) hours minimum call in pay which occurs between November 1 and March 1, for the purpose of snow and ice removal, and

Be it further resolved that the Clerk of the Board is hereby authorized and directed to send a certified copy of this resolution to the Superintendent of Highways.
So moved by Marshall Gero and by seconded Brian Caza.
Adopted upon a roll call vote: Ayes -5 Noes 0

Resolution # 8 - 2020

Establishment of salaries of other town employees:

Clerk to the Supervisor..... \$ \$16.93 per hour
Cleaning custodian..... \$ 11.80 per hour
Landfill attendant \$13.01 per hour
Substitute attendant\$12.50 per hour
Secretary to the Planning Bd.,
Zoning Bd. Of Appeals & Bar... \$ 12.50 per hour
Court Clerk..... \$ 13.52
So moved Marshall Gero and by seconded Brian Caza.
Adopted upon roll call vote: Ayes-5 Noes -0

Resolution # 9 – 2020

Court Clerk Hours

Resolved that the Town Board authorizes the Court Clerk to maintain consistent working hours, Monday through Friday. Up to 30 hours.
So moved Marshall Marsden and seconded by Marshall Gero.
Adopted by roll call vote: Ayes 5 Noes -0

Resolution #10 - 2020

Adoption of Policies

Code of Ethics
Open Meeting Law Policy
Clean Air Policy
Procurement Policy
Investment Policy
So moved Rob Dobie seconded by Marshal Gero.
Adopted by roll call vote: Ayes -5 Noes- 0

Resolution #11 – 2020

Town Board Meetings

Resolved that the Regular Town Board meetings will, through the year 2020, be held in the North Hudson Town Hall. The dates are as follows: January 2, February 18, March 17, April 21, May 19, June 16, July 21, August 18, September 15, October 20, November 17, and December 15.

Be it further resolved that all Regular Town Board meetings and public hearings will be published at least two (2) week prior to the meeting in the Official Newspaper, on the town website and/or sign board. Special meetings may be called by the Supervisor at any time by giving at least a two-day notice in writing to other members of the Board and the Town Clerk and,

Be it further resolved that any town official publishing a legal notice shall keep it on file for one (1) calendar year from the paper.

So moved by Maureen Marsden and seconded by Brian Caza.

Adopted by roll call vote: Ayes- 5 Noes -0

Resolution # 12 - 2020

Acknowledgement of the Books

Resolved that the town board will require that all official books concerning the collection and disbursement of monies be present at its last meeting of the year. These are the books of the Judges, Town Clerk, Tax Collector and the Supervisor.

So moved Marshall Gero and seconded it by Maureen Marsden.

Adopted by roll call vote: Ayes – 5 Noes- 0

Resolution #13 – 2020

Authorizing the Highway Superintendent to purchase tools, equipment and repair orders

Resolved that the Highway Superintendent be authorized to expend amounts under One Thousand Dollars (\$1,000.00) to purchase tools, equipment and repair orders without the prior approval of the Town Board, but follow Procurement Policy.

So moved by Maureen Marsden and seconded by Robert Dobie.

Adopted by roll call vote: Ayes- 5 Noes- 0

Resolution #14 - 2020

Authorization to sign checks

Resolved that the Town Supervisor, or his deputy, be authorized to sign checks in the name of the Town, and

Be it further resolved that the Clerk to the Supervisor has the authorization to get information in regard to any and all accounts at the bank for the purpose of doing his/her job, such as balances, maturity dates and making deposits.

So moved Robert Dobie and seconded by Brian Caza.

Adopted by roll call vote: Ayes- 5 Noes- 0

Resolution # 15 - 2020

Marriage Officer Appointment

Resolved to appoint Joseph Provoncha, Essex County Clerk, to be Marriage Officer for 2020
So moved by Robert Dobie and seconded by Maureen Marsden.
Adopted by roll call vote: Ayes -5 Noes- 0

Resolution # 16 - 2020

Mileage

Resolved that the Town Board does hereby set the standard mileage rate of \$.575 the amount set by the Internal Revenue Service for 2020, for the use of their vehicles while performing official duties, attending schools, conventions and actual expenses. All the mileage is measured from the Town Hall and must be submitted within sixty (60) days of the travel.
So moved Maureen Marsden seconded Marshall Gero.
Adopted by roll call vote: Ayes- 5 Noes- 0

Resolution #17 - 2020

Renting Equipment

Resolved that the Superintendent of Highways be authorized to rent the town equipment to other municipalities.
So moved Stephanie DeZalia seconded Marshall Gero.
Adopted by roll call vote: Ayes- 5 Noes- 0

Resolution #18- 2020

Filing

Resolved that the Town Board order all town officers to place copies of up -to-date certificates and copies of all minutes of all minutes of official committees of the Board on file in the Town Clerk's office
So moved Stephanie DeZalia seconded by Marshall Gero.
Adopted by roll call vote: Ayes -5 Noes -0

Resolution # 19 – 2020

Inventory

Resolved that the town clerk shall distribute to all Department Heads inventory sheets each year by November 1, and
Further resolved that each Department Head will have the inventory completed by the Organizational Meeting and copies shall be distributed to the town board thirty (30) days thereafter.
So moved by Robert Dobie and seconded by Marshall Gero.
Adopted by roll call vote: Ayes– 5 Noes – 0

Resolution # 20 – 2020

Contracts

Fire Protection-

Authorize the Town Supervisor to contract with the North Hudson Volunteer Fire Company in the amount of eighty-four thousand dollars (\$84,000.00) for the purpose of fire protection.

Senior Citizen Bus –

Authorize the Town Supervisor to contract with the Schroon Lake Senior Citizens for full services transportation on the Senior Citizen's van in the amount of One-Thousand Five hundred dollars (\$ 1,500.00).

Motion to move by Brian Caza seconded by Robert Dobie.

Adopted by roll call vote: Ayes 5 Noes - 0

Resolution # 21 – 2020

Post –Audit payments authorized

Resolved that the Town Board gives permission to pay telephone, electric health insurance and postage when bills come in and that the bills be produced for auditing at the next town board meeting.

Motion to move Marshall Gero seconded by Robert Dobie.

Adopted by roll call vote: Ayes – 5 Noes – 0

Resolution #22 – 2020

Youth State Aid

Resolved that the Town Board authorizes the expenditure of at least one thousand dollars (\$1,000.00) for the Youth Program in order to receive four hundred dollars (\$400.00) in State Aid.

Motion to move Maureen Marsden seconded by Robert Dobie.

Adopted by roll call vote: Ayes- 5 Noes – 0

Resolution # 23 – 2020

Association of Towns Meeting and Meal Money

Resolve that officials have must have prior approval to attend the Association of Towns Meeting and authorization for upfront money for money for meals any town officer going to an approved conference or training session.

Motion to move Maureen Marsden and seconded by Brian Caza.

Adopted by roll call vote: Ayes -5 Noes – 0

Resolution #24 – 2020

Annual Report

Resolved that the Supervisor shall submit to the Town Clerk and to the Comptroller a copy of the Annual Report of 2019 within sixty (60) days after the close of the year.

Motion to approve Marshall Gero seconded Brian Caza.

Adopted by roll call vote: Ayes -5 Noes -0

Resolution #25-2020

Youth Board

Resolution Appointing Cassandra D'Agostino as chairman of the North Hudson

Youth Commission and Jan Talarico as the Alternate, for the year ending December 31,2020.

So moved Maureen Marsden seconded by Marshall Gero.

Roll Call vote: Ayes 5 Noes -0

Resolution #26-2020

Resolved that the Town of North Hudson duly designate Martha King, Town Clerk, Voting Delegate

and in the absence of said delegate Cassandra D'Agostino as the Alternate delegate to attend the Annual Business Session of the Associations of Towns meeting to be held on February19,2020 to cast the vote for the Town of North Hudson pursuant to section 6 of Article III of the Constitution and By Laws of said Association.

Moved by Robert Dobie and seconded it by Marshall Gero. Ayes-5 Noes-0

Resolution #27-2020

Resolution Encouraging Legislature and Government Andrew Cuomo to make it a priority to allocate funds from the 2020 Budget for the continued redevelopment and implementation of the Tourism Hub that will serve as a gateway to the Gateway of the Adirondacks at Exit 29/ frontier Town Project, North Hudson.

The following resolution was offered by Councilman Robert Dobie, who moved its adoption.

Upon motion to consider from the floor and the same appearing proper and necessary.

Whereas, the Town of North Hudson is involved in a cooperative and joint effort with the Empire State (ESD), Department of Environmental Conservation (DEC)and the County of Essex to redevelop and conserve the former Frontier Town property and potential related or adjacent properties to create world class

outdoor recreational and tourism hub that will serve as a Gateway to the Adirondacks at exit 29 of the Northway; and

Whereas, in order to facilitate this cooperative effort, it is necessary for the various parties, as referenced above, to cooperate with each other and commence the next steps necessary to facilitate a private/public initiative that will transform into a world class destination; and

Whereas, since Governor Cuomo's 2017 announcement of this joint effort to bring economic development and tourism to the area of the Upper Hudson Recreation Hub, there is a new New York State Department of Environmental Conservation Campground known as Frontier Town Campground, Equestrian and Day Use Area, a new Brewery known as the Paradox Brewery and a new private owner of the A-Frame site on the Master project site; and

Whereas, as the project moves into the next phase of critical development the Town Board of the Town of North Hudson strongly urges New York State Legislators and Governor Cuomo to commit to the completion of its vision and continue to this Gateway Project forward; and

Be it Resolved, in order to promote tourism and a better visitor experience and to provide economic development the Town Board of the Town of North Hudson is encouraging the New York State Legislators and Governor Cuomo to provide State funding for the next critical phase of the Gateway Project; and

Be it Further Resolved, that a copy of this resolution be forwarded to: Governor Andrew Cuomo, Senator Elizabeth O'C Little, Assemblyman Dan Stec, Senator Todd Kaminsky.

This resolution duly seconded by Maureen Marsden, and adopted.
Roll call vote Ayes 4-Noes-0

RESOLUTION #28 – 2020

Resolved that the Town of North Hudson hereby adopt the Essex County 2019 Hazard County 2019 Hazzard Mitigation Plan of the Town of North Hudson.

**Essex County 2019 hazard Mitigation Plan
Municipal Adoption Resolution**

Town of North Hudson, Essex County, New York

WHEREAS, the ***Town of North Hudson***, Essex County, New York is most vulnerable to natural and human-made hazards, which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local government to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

WHEREAS, the ***Town of North Hudson*** acknowledges the requirements of Section 322 of DMA 2000 to have an approved hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

WHEREAS, the Essex County 2019 Hazard Mitigation Plan has been developed by the Essex County Emergency Management Agency and in cooperation with other county departments and officials and citizens of
Town of North Hudson, and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Essex County 2019 Hazard Mitigation Plan, and

WHEREAS, the Essex County 2019 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments,

NOW THEREFORE BE IT RESOLVED by the governing body for the ***Town of North Hudson, Essex County, New York***:

- The Essex County 2019 Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the ***Town of North Hudson***, and

ADOPTED, this 18th day of February, 2020

ATTEST:

Town of North Hudson, N.Y.

Martha M. King

By Maureen Marsden

_By Brian Caza

By Marshall Gero

By Stephanie DeZalia

By Robert Dobie

Resolution #29-2020

Resolved for Supervisor DeZalia to place the 3 block ad in the spring edition of the North Country Living Magazine to run on March 21st for the cost of \$267.00

Motion to approve by Maureen Marsden and seconded by Robert Dobie.

Roll Call Ayes-4 Noes-0

Resolution # 30-2020

Resolution of condolences to the family of Roscoe “Stanley” Herrick who passed away at his home on January 19,2020 at the age of 72.

So moved by Robert Dobie and a unanimous second.

Resolution #31 -2020

Resolution of condolences to the family of Bonnie Thompson who passed away on February 5,2020.

So moved by Maureen Marsden and a unanimous second.

Resolution # 32-2020

Resolution of condolences to the family of Anna “Petie” Drake Haynes who passed away in her North Hudson home on February 8th, 2020.

So moved by Robert Dobie and a unanimous second.

Resolution #33-2020

***Resolution of Congratulations and Thanks to
Cole S. Plumstead
For his service as he begins his training for
The Oregon Army National Guard***

The following resolution was offered by Supervisor DeZalia from the floor, and was moved for adoption by Maureen Marsden.

Upon recommendation of the Town Board, and the same appearing proper and necessary.

WHEREAS, Cole S. Plumstead was a resident of the Town of North Hudson before moving to Oregon.

WHEREAS, Cole is a graduate of Schroon Lake Central School class of 2019.

WHEREAS, Cole S. Plumstead joined the Oregon Army National Guard on December 30th, 2019.

WHEREAS, Cole will be attending basic training in Fort Benning, Georgia starting March 17th, 2020 for 22 weeks.

WHEREAS, Cole will be training to be a Calvary Scout whose duties will be the commander's eyes and ears on the battlefield directing employment of various weapon systems and reporting enemy movement, operate and perform maintenance on wheeled and secure ammunition on scout vehicles and load and clear and fire individual crew-served weapons.

WHEREAS, Cole S. Plumstead grew up in North Hudson and is a Volunteer fireman for the Town of North Hudson Fire Department.

WHEREAS, Cole is the son of William and Tina (Bowers) Plumstead, who reside in the Town of North Hudson.

NOW, THEREFORE, BE IT RESOLVED, that in recognition of Cole's dedication to his town, state and country, the Town of North Hudson Board does hereby adopt this resolution to congratulate and thank Cole for his service.

This resolution was seconded by Brian Caza and unanimously adopted.

Resolution # 34-2020

Resolution Authorizing the Town of North Hudson Highway Superintendent to enter into the Shared Service Agreement with New York State Department of Transportation (NYSDOT) for a four (4) year term to start and be in effect when the NYSDOT Regional Director of Operations signs and dates it. This Shared Service agreement will allow NYSDOT to provide emergency assistance to our Municipality in the absence of a Governor's Emergency Declaration. For services and/or materials that are valued at less than \$25,000.00. This agreement will allow NYSDOT and the Town of North Hudson to "trade" services under a simple agreement.

So moved by Marshall Gero and seconded by Maureen Marsden.

Roll call Ayes- 5, Noes-0

Resolution #35 -2020

Be it Resolved for the Town Supervisor DeZalia to order a desk unit for the Supervisors clerk out of budgeted funds in the amount not to exceed \$2000.00.

So moved by Marshall Gero and seconded it by Brian Caza

Roll call vote: Ayes -4, Noes-1

Mashall Gero-Aye

Brian Caza- Aye

Stephanie DeZalia –Aye

Maureen Marsden-Aye

Robert Dobie-No

Resolution #36-2020

Resolved that the town of North Hudson will impose a fee of \$30.00 for the return of insufficient funds checks. The Clerk will send a notice by standardized form letter requesting payment in cash, money order or cashier check. In addition, the cost of mailing the notice by certified mail will be added to the sum due.

So moved by Robert Dobie, and seconded it by Maureen Marsden.

Roll call vote Ayes-5, Noes -0.

Resolution#37-2020

Resolution of condolences to the family and friends of Linda June (Gamble) Gallipoli upon her passing on March 24, 2020 at the age of 58.

Moved by Robert Dobie with a unanimous second.

Resolution #38 -2020

Resolution of condolences to the family and friends of Donald A. Whitty who passed away at the age of 85 on April 7, 2020.

So moved by Maureen Marsden with a unanimous second.

Resolution #39-2020

Resolution to resolve to appoint Anthony Talarico Sr. to the Board of Assessment Review, (BAR).

Resolution #40-2020

Resolution authorizing the Supervisor to sign the Recreational Park and Beach Security Agreement in the amount of \$850.00 for the calendar year 2020.

The payment to be made in two installments of \$425.00 each; the first installment to be made in June 2020 when duties resume and the last installment to be made in October 2020, or such time when the Beach is deemed closed.

So moved Maureen Marsden and seconded by Marshall Gero

Roll call vote Ayes -5, Noes -0

Resolution # 41-2020

Resolution authorizing Kevin Duntley Highway Superintendent to rent one Mini Excavator for the rate of \$ 2675.00 for one month, for the purpose of storm clean up and ditching on Johnson Pond Road , Duntley Road, Elk Lake Road Pepper Hollow Road and culvert work

So moved Robert Dobie and seconded it by Marshall Gero.

Roll call vote Ayes -5, Noes-0